

HOW TO DO BUSINESS GUIDE MEDICO A WELLABE COMPANY



Website: www.wellabe.com

Agent Services Phone Number: 800-547-2401 opt. 3

Email: healthagentsupport@wellabe.com

Medico Insurance Company Business Fax: 888-363-3420

Email: newbusiness@wellabe.com

Mailing Address for New Business:

Medico Corp Life Insurance
Company P.O. Box 10482
Des Moines, IA 50306-0482

Medico Insurance Company/Medico Life and Health Insurance Company
P.O. Box 10386
Des Moines, IA 50306-0386

Overnight Address (to be used on overnight mail only):

Medico Corp Life Insurance Company/Medico Insurance Company/Medico Life
and Health Insurance Company
1851 Miehe Drive
Grimes, IA 50111-6627

Senior Marketing Specialists

801 Gray Oak Drive, Columbia, MO 65201 | (800) 689-2800 | www.smsteam.net

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First Time Logging In: Notice: If you received your agent writing number today, you will need to wait 24 hours before you can register.

1. Go to: [Agent Portal](#)
2. Below **New User?** Click **Agent Registration Form**.
3. Fill out all required fields to create a **Username** and **Password** and click **Submit**.

To Check Business:

1. Log into [Agent Portal](#).
2. Across the top Menu, hover your mouse over **My Business** and click **Policyholder Reports**.
3. Click **View Policy List** to view all business or enter search criteria.

To Check Commissions:

1. Log into [Agent Portal](#).
2. Across the top Menu, hover your mouse over **Commissions/Incentives**, and click **Commission Statements**.
3. Select a **Statement date range** to view all statements generated during that period. Click **View Commissions**.
4. If you have downlines, you can check the box by **View Downline Statements**, select the **Agent Name**. You can then Export the statement to Excel or create a PDF.

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To Enroll via E-App: [MyEnroller User Guide](#)

1. Log into [Agent Portal](#).
2. Across the top Menu, click **MyEnroller**.
3. Scroll down and you will see the **Launch** button in gray.
4. Click the **Launch** button and log in using the same credentials that you use for the agent portal.
5. To start a new quote and/or application, Click **Start new application** complete the following select the State the applicant resides and Click **Start New**.

For questions, please call Senior Marketing Specialists 800-689-2800.

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